



Certificate Course *Enrolment Form*

Please read carefully through the whole of this form before filling it in. Please write clearly in black ink using block capital letters and tick the appropriate boxes where indicated. When you have completed the form, please ensure you have signed the declaration and return with the items listed on the last page to the following: info@fmen.org.ng or Foundation for Montessori Education in Nigeria, Plot 71, Emma Abimbola Cole Road, Off Admiralty Way, Lekki, Lagos State.

Title: Mr Mrs Miss Ms

Surname: Other Names:

I would like to register for the two-week AMI 3-6 Montessori Assistants Certificate Course.

Personal Details

Date of birth: No/ages of children (if any):

Nationality:

Languages spoken:.....
(All students must have good spoken and written English)

Current Address:
.....

Phone Number:.....

Email Address:

Education

Please state your highest educational qualification (and/or level of education achieved), the subjects you studied, with place/date of examination, and enclose copies of appropriate documentation.

.....

Employment/Work Experience

Please give details of any previous teaching experience or other relevant experience:

.....

.....



Course Fee

The course fee is N110,000 per participant.

Discounts:

- FMEN members to apply a 5% discount (Please quote your membership number).
- Schools that send in two or more participants, apply a 5% discount.

Payment

I have used the following payment method.

Cheque (We accept cheques drafted in Nigerian Naira only)

I enclose a cheque made out to 'Foundation for Montessori Education in Nigeria'.

Amount of cheque: N..... Signature Name (if not yourself):.....

Name of your bank:

Date of payment: Cheque/Draft No:

OR

Bank Transfer

The bank account details for a bank transfer are as follows:

Account Name: Foundation for Montessori Education in Nigeria
 Bank Name: GTBank, St Gregory Branch
 Bank Sort Code: 058-152609
 Bank Account Number: 0272905521

Amount Transferred: N..... Depositor Name (if not yourself):.....

Date of payment: Payment Reference:

Further Requirements

- Please attach two passport sized photographs.
- Please attach one character reference which should be written by someone in a professional capacity who has known you well for at least two years.
- Please provide the details of your referee below:

Name: Relationship:

Address:

.....

Email address:

Telephone number:



- Please attach an essay of approximately 500 words. Choose one of the following titles for your essay:

- Why I wish to take a Montessori Assistants Course.

OR

- What qualities I think an adult should possess if they wish to work with young children.

- I have enclosed the following with this application:

Certificate Course Fee/Proof of Payment	<input type="checkbox"/>
Two Passport Sized Photographs	<input type="checkbox"/>
One Character Reference	<input type="checkbox"/>
Essay	<input type="checkbox"/>
Copies of Educational Document	<input type="checkbox"/>
Additional information	<input type="checkbox"/>

Terms and Conditions

1. Acceptance on to the Course and payment of the tuition fee forms a binding contract between the prospective student and the Foundation for Montessori Education in Nigeria (FMEN) subject to these terms and conditions, from which time the student agrees to pay the entire course fees irrespective of whether they complete the Course or not.
2. Certificate course fees cannot be refunded or transferred under any circumstances.
3. 90% attendance is required in order to be eligible for the award of a Certificate.
4. FMEN reserves the right to ask a student to discontinue the course for medical, psychological, academic or other pertinent reasons.
5. FMEN reserves the right to suspend from continued attendance any student whose attendance or conduct is unacceptable. As it is not possible to reallocate the place on the Course, no refund of fees will be made if the Course fees have been paid in full.
6. FMEN takes no responsibility for the loss or damage of any personal belongings.
7. Copyright in all materials provided by FMEN belongs to FMEN or its associated bodies. All materials are provided for personal use of the individual student only and are not to be copied, circulated or included in other material or published in any form.
8. Students are expected to abide by the conditions laid down for taking the Course and any arrangements made for their training during the Course.
9. Each student with the details of the course and advice on how to prepare for and get the best out of the course on payment of the course fee.

DECLARATION

I have read and agree to the Terms and Conditions laid out above.

Student

Name: (Please print).....

Student Signature: Date:

Lastly.....

How did you hear about this Course?

- Advertisement Word of Mouth Other:.....



Foundation *for*
Montessori Education
in Nigeria



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Additional Information
